



Memo No.: DHGMC/2025/411

Date: 04/02/2025

RECRUITMENT NOTICE

As per approval No. VU/27/2024/ECD, dated 23/07/2024 from the DDG (ICMR) & Scientist F (copy attached) as per meeting resolution vide memo no. DHGMC/2025/410 dated 04/02/2025 suitable candidates are invited to filling up the one (01) no. post of **Research Assistant** for “Prevention & Control of Diseases Development of Tools to prevent Outbreak of Epidemics” for ‘to expand the Pan India Respiratory Virus Surveillance (ARI-SARI) of DHR, (ICMR) VRDL’ under VRDL at Dept. of Microbiology, DHGMCH, Diamond Harbour purely on temporary and contractual basis for the period of twelve (12) months or completion of the project whichever is earlier.

1. Selection Process:

- The candidates will be selected in two stages:
 - i) Verification of Academic Qualification and Work experience in the relevant field (Total Marks - 90).
 - ii) Viva-Voce (Total Marks -10).
- Essential Qualification:
M.Sc / M.Sc MLT in Microbiology / Virology / Genetics / Molecular-Biology / Bio-Technology or BE / B. Tech degree in relevant engineering subject with two (02) years experience or equivalent degree from a recognized university.
- Desirable Qualification:
 - i) One (01) year experience in Molecular-Virology Laboratory or B.Tech in Biomedical Engineering with one (01) year experience in Molecular-Virology Laboratory.
 - ii) Preference will be given to candidates having Biomedical Engineering and maintenance of medical laboratory equipment or suitable experience in virology / molecular diagnostics / genetics related laboratory work, NABL accreditation process and knowledge of computer application.
 - iii) Two (02) years’ experience in relevant subject after obtaining essential qualification.
 - iv) High qualification more than essential qualification in the relevant discipline will be an advantage for short listing.
- The age of the candidates minimum 21 years and maximum 40 years as on 01.01.2025.

2. Distribution Patterns of Marks:

Calculation of the weightage on percentage of marks for Academic Qualification and Work experience in the relevant field required for selection are mentioned below:

- i) Madhyamik or equivalent examination- Total Marks 10.
- ii) Higher Secondary Examination or equivalent examination- Total Marks 20.
- iii) Graduation from recognized university or equivalent examination – Total Marks 20.
- iv) Post-Graduation- Total Marks 20.
- v) PhD-Total Marks 10.
- vi) Experience- Total Marks 10.
 - Calculation of marks:
5 marks for each completed year will be calculated for Govt. organization & 2 marks for each completed year will be calculated for Private organization.

3. Remuneration:

The consolidated remuneration is ₹ 31,000/- (Rupees Thirty-one thousand) from the Head of ‘Pan India Respiratory Virus Surveillance (ARI-SARI) Diamond Harbour Govt. Medical College & Hospital’ without any allowances.

4. General Rules & information for the applicants:

- The original of each of the following documents stated below must be brought for verification whenever asked for:
 - Photo proof identity card (Preferably Aadhaar Card, if not available then any one- Passport/ Voter card/ PAN card/ Driving License).
 - Proof of address (Preferably Aadhaar Card, if not available then any one- Passport/ Voter card/ PAN card/ Driving License).
 - Age proof certificate (Admit card of Madhyamik or equivalent examination)
 - Mark sheets of all examination quoted by the candidate.
 - Computer Application certificate should be submitted as per requirement.
 - All the experience certificate issued and stamped by the appropriate authority of recognized institution starting from oldest to latest.

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• Candidates have to fill up the form through online portal (i.e.: <https://www.dhgmc.edu.in/recruitment>). No other means/mode of application will be accepted. Applications received through any other mode will not be accepted and will be summarily rejected.

• Application once submitted cannot be modified; hence utmost care should be taken to furnish the correct details before submitting online application.

Important Dates:

Website Link Open- For online registration of applications	06.02.2025 to 15.02.2025 (before 04:00 P.M)
Last Date for submission of Application Form	15.02.2025 (at 04:00 P.M)

- Application forms not properly filled in or incomplete or wrong entry those will be liable to be cancelled.
- If the application details submitted by the applicant differs with the original testimonials, that application shall liable to be cancelled.
- The decision of the Selection Committee will be final.
- The selection committee for this recruitment has reserved the right to cancel the recruitment process at any stage without any reason whatsoever.
- No TA/DA will be paid to the candidates for appearing in the Interview process.
- During the recruitment process, if new vacancies are created for Research Assistant (RA), selection of candidates will be made from the panel prepared for this recruitment notice. The said panel will be valid for 1 year from the date of this requirement notice.
- The tenure of the service can be renewed on six months interval considering satisfactory performances rendered by the candidates.
- If the performance of any selected Research Assistant (RA) is found to be not satisfactory, the appointing authority may terminate the service without any prior intimation and next candidate from the panel will be called.
- Candidates are requested to follow the website (i.e.: <https://www.dhgmc.edu.in>) time to time for any update information.

Principal
Diamond Harbour Govt. Medical College & Hospital
Diamond Harbour, South 24 Parganas

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Copy forwarded for information and necessary action to

1. The Director of Medical Education, Dept. of H&FW, Govt. of West Bengal, Swasthya Bhawan, Salt Lake, Kolkata-91.
2. The OSD & Special Secretary (MERT), Dept. of H&FW, Govt. of West Bengal, Swasthya Bhawan, Salt Lake, Kol-91.
3. The District Magistrate, South 24 Parganas.
4. Prof. (Dr.) Tanmay Kanti Panja, MSVP, Diamond Harbour Govt. Medical College & Hospital.
5. The Sub Divisional Officer, Diamond Harbour Sub Division....with a request for publishing this notice in official website & notice board.
6. The CMOH, Diamond Harbour Health District....with a request for publishing this notice in official notice board.
7. Prof (Dr.) Reena Ray Ghosh, HOD, Dept. of Microbiology, DHGMCH.
8. Mr. Subhajit Das, WBA & AS, Accounts Officer, Diamond Harbour Govt. Medical College.
9. The Chairman, Diamond Harbour Municipality....with a request for publishing this notice in official notice board.
10. The District Information Officer, NIC, South 24 Parganas, Alipore....with a request for publishing this notice in the district website.
11. The IT Cell, Dept. of Health & Family Welfare....with a request for publishing this notice in departmental website.
12. The Website of DHGMCH, Diamond Harbour.
13. The Notice Board of DHGMC, Diamond Harbour
14. Guard File.

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